

**MINUTES OF REGULAR MEETING
BOARD OF EDUCATION
SESSER-VALIER COMMUNITY UNIT SCHOOL DISTRICT NO. 196
SEPTEMBER 17, 2012
5:30 PM**

CALL TO ORDER

A regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196 was held at the K-12 complex at 5:30 PM on Monday, September 17, 2012. The meeting was called to order by President Chris Gore.

ROLL CALL

Secretary Malinee called the roll with the following result:

Members Present: Bauman, Gore, Hicks, Jones, Kelly, Stacey

Members Absent: Robbins

Staff Present: J. Henry, W. Choate, J. Logsdon, V. Malinee, M. Sample, G. Tinsley

Visitors Present: Doug Ess, Glass & Shuffett, LTD (District Auditing Firm)

PUBLIC COMMENT & CORRESPONDENCE

None

President Gore asked for any visitors' comments. None were forthcoming.

REPORTS

ANNUAL FINANCIAL REPORT: Superintendent Henry recognized Doug Ess and asked Mr. Ess to present the district audit information for Fiscal Year 2012. Mr. Ess presented the audit to the board. He then thanked the board for giving Glass & Shuffett the opportunity to serve the district.

SEA: No report.

LABORERS' LOCAL 773: No report.

CUSTODIAL & MAINTENANCE SUPERVISOR: No report.

K-8 PRINCIPAL: Mrs. Logsdon, Elem/JH Principal, presented information regarding the following to the board: Trust fund, enrollment information, upcoming activities, and the elementary/junior high field trip requests (out-of-state and/or overnight). The most recent S-V Happenings was presented to the board.

H.S. PRINCIPAL: Mr. Choate, High School Principal, presented information regarding the following to the board: Trust fund, enrollment, upcoming calendar entries, professional development activities for teachers, and the high school field trip requests (out-of-state and/or overnight).

SUPERINTENDENT: Mr. Henry, Superintendent, presented the following information to the board:

1. The consent agenda for this month's meeting includes the following additional item(s):
 - a. Approval of the district audit for Fiscal Year 2012
 - b. Approval of the district budget for Fiscal Year 2013
 - c. Approval of a Vehicle Loan Agreement with General Motors (drivers' education vehicle)
 - d. Approval of out-of-state & overnight field trip requests for 2012-2013
2. The security camera upgrade project is nearing completion. Security Alarm Corporation representatives are working to finish installation of the outdoor security cameras at this time. It is expected that the project will be substantially complete within two weeks.
3. Regina Tinsley will be making a brief presentation regarding the district's website upgrade project.
4. Board members received the tentative budget summary as a part of the board packet. As a reminder, the tentative budget should be presented in August, put on public display for at least 30 days, adopted in September, and filed with the county clerks, regional superintendent, and ISBE prior to the end of September.

The current version of this year's tentative budget shows an overall deficit of \$1,338,710. While a portion of this deficit is due to the planned expenditure of certain health/life/safety funds (\$287,500), the majority of the deficit is projected in the Education Fund (\$942,640). *Mr. Henry indicated that he is very concerned about this projected deficit, and believes the district will actually experience a significant deficit for Fiscal Year 2013, despite reasonable efforts to limit spending.* The current version of the tentative budget retains the previous assumption that the State of Illinois will make two (2) of the FY13 quarterly MCAT payments by June 30, 2013.

The budget represents an educated "guess" about the District's financial revenues and expenditures for the year. Both the revenue side and expenditure side of the budget can experience unforeseeable reductions or increases that are not predictable. (The revenue side of the budget has been prepared using the assumption listed above.)

As has been discussed for several years, officials at the Illinois State Board of Education who "rate" the financial health of school districts recommend that districts carry at least six (6) months of unencumbered cash in operating funds. Such a fund balance should help the district to achieve the highest level of financial ranking available from ISBE, although the district's long-term indebtedness will have a marginal negative impact on such a rating.

Based on the budget deficit projected for Fiscal Year 2013, it is expected that the district's ISBE financial profile score will go down.

5. A copy of a recent ISBE report that shows the proration of General State Aid for the 2012-2013 school year was presented to the board.
6. As of this writing, the following Fiscal Year 2012 payments are due & payable to the school district:

Categorical Payments	Amount Due	Voucher Date	Regular Payment Date	Date Paid*
Special Education: Personnel	\$21,869.75	9/26/2011	9/30/2011	1/24/2012
	\$21,869.75	12/21/2011	12/30/2011	4/19/2012
	\$21,869.75	3/27/2012	3/30/2012	6/25/2012
	\$21,869.75	6/18/2012	6/15/2012	
Special Education: Extraordinary	\$27,691.35	9/26/2011	9/30/2011	1/24/2012
	\$27,691.35	12/21/2011	12/30/2011	4/20/2012
	\$27,691.35	3/27/2012	3/30/2012	7/2/2012
	\$27,691.35	6/18/2012	6/15/2012	
Transportation: Regular	\$46,867.05	9/26/2011	9/30/2011	1/24/2012
	\$46,698.81	12/27/2011	12/30/2011	4/19/2012
	\$46,698.81	3/28/2012	3/30/2012	7/2/2012
	\$59,273.87	6/18/2012	6/15/2012	
Transportation: Special Education	\$15,030.60	9/26/2011	9/30/2011	1/24/2012
	\$15,030.60	12/27/2011	12/30/2011	4/19/2012
	\$15,030.60	3/28/2012	3/30/2012	6/28/2012
	\$15,030.60	6/18/2012	6/15/2012	
Driver Education	\$3,100.89	9/26/2011	9/30/2011	2/27/2012
	\$3,100.89	12/27/2011	12/30/2011	6/19/2012
	\$3,100.89	3/19/2012	3/30/2012	
	\$3,100.89	(will not be paid per ISBE e-mail)	6/15/2012	
Total	\$470,308.90			

**Total payments to date: \$340,241.55 (72.34% of payments due for FY12)*

Other state payments due & payable:

- DHS Teen REACH Grant Program: \$0

Grand Total of Outstanding Fiscal Year 2012 State Payments: \$130,067.35

TECHNOLOGY COORDINATOR: Regina Tinsley, Technology Coordinator, made a brief presentation regarding the district's website upgrade project.

CONSENT AGENDA

A motion was made by Kelly and seconded by Stacey approving the minutes of the previous meeting: August 13, 2012 (Regular Meeting); Treasurer's report; bills in the amount of \$227,579.54 and salaries in the amount of \$334,809.94; approval of the district audit for Fiscal Year 2012; approval of the district budget for Fiscal Year 2013; approval of the 2012-2013 General Motors Vehicle Loan Agreement; approval of 2012-2013 out-of-state and/or overnight field trip requests (Sesser-Valier Elementary/Junior High School); approval of the 2012-2013 out-of-state and/or overnight field trip requests (Sesser-Valier High School); and approval of the 2012-2013 out-of-state and/or overnight field trip requests (Teen REACH program), as presented.

Roll call voting was as follows:

Yeas: Bauman, Gore, Hicks, Jones, Kelly, Stacey

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

OLD BUSINESS

None

NEW BUSINESS

APPOINTMENT OF LOCAL ELECTION OFFICIAL: A motion was made by Stacey and seconded by Jones to appoint Vera Malinee as the local election official for the Spring, 2013, school board election.

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared the motion carried.

APPROVAL OF ATHLETIC TRAINER AGREEMENT: A motion was made by Kelly and seconded by Stacey to authorize the district superintendent or his designee to enter into an agreement for sports medicine/athletic training services upon successful negotiation of said agreement.

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared the motion carried.

APPROVAL OF 2012-2013 ISBE APPLICATIONS FOR RECOGNITION OF SCHOOLS: A motion was made by Kelly and seconded by Stacey to authorize and direct the district superintendent or his designees to complete and file the necessary 2012-2013 ISBE Applications for Recognition of Schools upon availability of said applications.

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared the motion carried.

CLOSED SESSION: At 6:28 PM, a motion was made by Stacey and seconded by Bauman to enter into closed session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), as amended by P.A. 93-57)
- b. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. (5 ILCS 120/2(c)(2))
- c. Student disciplinary cases (5 ILCS 120/2(c)(9))

Roll call voting was as follows:

Yeas: Kelly, Stacey, Bauman, Gore, Hicks, Jones

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

RECONVENE FROM CLOSED SESSION: At 7:01 PM, a motion was made by Jones and seconded by Hicks to reconvene from closed session.

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared the motion carried.

NEW BUSINESS (PERSONNEL)

EMPLOYMENT OF FFA SPONSOR (WILLIAMS, AARON): A motion was made by Jones and seconded by Stacey to employ Aaron Williams as FFA sponsor.

Roll call voting was as follows:

Yeas: Stacey, Bauman, Gore, Hicks, Jones, Kelly

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

EMPLOYMENT OF HS SCHOLASTIC BOWL SPONSOR (WILLIAMS, BROOK): A motion was made by Kelly and seconded by Stacey to employ Brook Williams as HS Scholastic Bowl sponsor.

Roll call voting was as follows:

Yeas: Gore, Hicks, Jones, Kelly, Stacey, Bauman

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

APPROVAL OF VOLUNTEER EXTRACURRICULAR COACH(ES) AND/OR SPONSOR(S): A motion was made by Jones and seconded by Kelly to approve the following extracurricular volunteer assistant coaches and/or sponsors:

- Teen REACH Program volunteer tutor: Jason Adams
- Youth & Government: Melodee Garner & Penny Robbins
- JHS Boys' Basketball: Clark Lance & TJ Eubanks
- JHS Girls' Basketball: Myles Tinsley
- JHS Cheerleading: Mary Jane Witcher
- HS Girls' Basketball: Emmalee Metcalf
- HS Cheerleading: Cindy Dame-Van Horn & Aileen Kelly

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared the motion carried.

APPROVAL OF REND LAKE COLLEGE COOPERATIVE PROGRAM STUDENT (MARLO, JOSEPH): A motion was made by Kelly and seconded by Stacey to approve the following individual as a Rend Lake College Cooperative Work-Study Program student:

- Joseph Marlo

Roll call voting was as follows:

Yeas: Jones, Kelly, Stacey, Bauman, Gore, Hicks

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

OLD BUSINESS (PERSONNEL)

APPROVAL OF SIDE LETTER AGREEMENT(S) WITH SESSER-VALIER EDUCATION ASSOCIATION REGARDING SPECIFIC EMPLOYEE(S): A motion was made by Bauman and seconded by Stacey to approve the side letter agreements with the Sesser-Valier Education Association regarding the following employees:

- Lenise Sgutt
- LeAnn Miller

Roll call voting was as follows:

Yeas: Kelly, Stacey, Bauman, Gore, Hicks, Jones

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

APPROVAL OF SIDE LETTER AGREEMENT(S) WITH SESSER-VALIER EDUCATION ASSOCIATION REGARDING SPECIFIC EMPLOYEE(S): A motion was made by Kelly and seconded by Stacey to approve the side letter agreements with the Sesser-Valier Education Association regarding the following employees:

- Dana Laur
- Tiffany Petro

Roll call voting was as follows:

Yeas: Stacey, Bauman, Gore, Hicks, Jones, Kelly

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

APPROVAL OF ADMINISTRATIVE PERSONNEL CONTRACT AND/OR AMENDMENT (LOGSDON, JUDY): A motion was made by Kelly and seconded by Jones to approve one (1) amendment to the Principal Employment Contract of Judy L. Logsdon.

Roll call voting was as follows:

Yeas: Stacey, Bauman, Gore, Hicks, Jones, Kelly

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

APPROVAL OF ADMINISTRATIVE PERSONNEL CONTRACT AND/OR AMENDMENT (CHOATE, WESLEY): A motion was made by Kelly and seconded by Bauman to approve one (1) amendment to the Principal Employment Contract of Wesley R. Choate.

Roll call voting was as follows:

Yeas: Gore, Hicks, Jones, Kelly, Stacey, Bauman

Nays: None

There being six (6) yeas and zero (0) nays, the president declared that the motion carried.

APPROVAL OF ADMINISTRATIVE PERSONNEL CONTRACT AND/OR AMENDMENT (HENRY, JASON): A motion was made by Hicks and seconded by Kelly to approve the administrative (superintendent) contract of Jason D. Henry, effective July 1, 2013, through June 30, 2018.

Roll call voting was as follows:

Yeas: Kelly, Bauman, Gore, Hicks

Nays: Jones, Stacey

There being four (4) yeas and two (2) nays, the president declared that the motion carried.

OTHER BUSINESS:

Superintendent Henry presented information to the board regarding the changes in teacher and principal evaluation requirements due to the Performance Evaluation Reform Act of 2010. Mr. Henry indicated that the district has implemented a principal evaluation procedure to comply with the new regulations, and then provided information regarding the required administrator training on the new evaluation process. Henry and board members discussed specific training provisions for both administrators and board members.

ADJOURNMENT: A motion was made by Jones and seconded by Stacey to adjourn.

Voting was as follows: All voted yea. There being six (6) yeas and zero (0) nays, the president declared the motion carried.

The meeting adjourned at 7:12 PM.

CERTIFICATION OF MINUTES

The above-listed account of the regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196, held on Monday, September 17, 2012, at 5:30 PM, is, to the best of my knowledge, a true and accurate account of the aforementioned meeting.



Board President



Board Secretary