

**MINUTES OF REGULAR MEETING  
BOARD OF EDUCATION  
SESSER-VALIER COMMUNITY UNIT SCHOOL DISTRICT NO. 196  
MAY 6, 2013  
5:30 PM**

**CALL TO ORDER**

A regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196 was held in the High School Library at 5:30 PM on Monday, May 6, 2013. The meeting was called to order by President Chris Gore.

**ROLL CALL**

District Secretary Malinee called the roll with the following result:

Members Present: Bauman, Gore, Hicks, Jones, Kelly, Robbins, Stacey

Members Absent: None

Staff Present: J. Henry, W. Choate, J. Logsdon, V. Malinee, T. Witcher, M. Sample

Visitors Present: Glenn Gulley, Resa Gulley, Darrell Pool, Jennifer Pool, Suzette Aiello, Beth White, Jody Shaw, Paula Horn

**PUBLIC COMMENT & CORRESPONDENCE**

President Gore asked for any visitor's comments. None were forthcoming.

Superintendent Henry presented a thank you note from the family of June Robbins for the board's expression of sympathy.

**REPORTS**

SEA: SVEA President Mike Sample wanted to publically thank the retiring board members, Tina Bauman and Jon Jones, for their service on the board. Mr. Sample expressed his appreciation in working with them both over the last four years.

LABORERS' LOCAL 773: No report.

CUSTODIAL & MAINTENANCE SUPERVISOR: No report.

K-8 PRINCIPAL: Mrs. Logsdon, Elementary/JH Principal, presented the elementary/junior high information regarding the following to the board: Trust fund, upcoming activities and events, and recognition for some junior high scholar bowl members for placing in the regional competition. Mrs. Logsdon also presented a copy of the most recent edition of the S-V Happenings. She then asked the board members to let her know who wanted to participate in the junior high graduation and to also let her know how many reserved seats they each wanted.

Discussion followed regarding updated Kindergarten enrollment (42), the Band Spring Concert and where it will be held (most likely the gym), the options to add additional seating at the 1<sup>st</sup> – 4<sup>th</sup> grade Spring Concert, and the FFA Banquet. Mr. Hicks indicated that he was very impressed with the professionalism displayed during this activity.

H.S. PRINCIPAL: Mr. Choate, High School Principal, presented information regarding the following to the board: Trust fund, recent activities, special recognition for students, and upcoming activities. He also asked the board members that wish to participate and/or need reserved seating to the high school graduation to contact the school.

Discussion followed regarding the line item Red Devil Club in the HS Trust Funds (supplementary to all athletic programs).

SUPERINTENDENT: Mr. Henry, Superintendent, presented the following information to the board:

1. The consent agenda for this month's meeting includes the following additional item(s):
  - a. Approval of the 2012-2013 Final Public School Calendar
  - b. Approval of a student teacher agreement with SIUC
  - c. Authorization for the Superintendent or designee to seek milk & bread bids for 2013-2014
  - d. Authorization for the Superintendent or designee to apply for state, federal, and/or private grants
  - e. Approval of 3 school improvement plans
2. The latest information regarding state school funding for 2013-2014 is as follows:
  - Districts have been advised by at least one ISBE representative to plan for an 80% proration of General State Aid in the 2013-2014 school year (projected loss of \$724,000 to district);
  - 67% of Illinois school districts are deficit spending in FY13;
  - Unfunded mandates continue to flow out of the Illinois General Assembly and ISBE (e.g. certified school nurse issue);
  - The total projected loss of General State Aid for FY12, FY13, & FY14 for the district is about \$1.3 million;
  - The state continues to erode its share of funding for regular transportation. The district's reimbursement for FY10 was \$272,695.42. The district's scheduled reimbursement for FY13 is \$199,619.80. The state is currently in its 3<sup>rd</sup> year of reduced transportation funding for school districts.
  - During the week of April 29<sup>th</sup>, a pension reform proposal gained momentum. District superintendents have been advised that a pension cost-shift proposal will soon follow (i.e. pension costs previously paid by the state may be shifted to local school districts).
3. This month's board agenda includes the approval of an ISBE school maintenance grant application (various projects). This grant program is a \$50,000 (maximum) matching grant award program. The proposed projects are:

<b>Project</b>	<b>Type</b>	<b>Projected Cost</b>	<b>Estimated Timeline</b>
Overhead door replacement (2 doors)	Renovation	\$7,350 (per estimate)	Summer, 2013 (2 days)
Window side-light panel replacement (double-pane glass)	Renovation	\$9,263 (per estimate)	Summer, 2013 (2 weeks)
HS Art Room sky light replacement (double-pane glass)	Renovation	\$5,929 (per estimate)	Summer, 2013 (1 week)
Driveway & Parking Lot pavement repair	Renovation	\$88,310 (per estimate)	Summer, 2013 (4 weeks)
Dishwasher Replacement	Renovation	\$16,513 (per estimate)	Summer, 2013 (2 days)

- Board members received the tentative amended budget summary (blue) as a part of the board packet. As a reminder, the tentative amended budget should be presented in April/May, put on public display for at least 30 days, adopted in June, and filed with the county clerks, regional superintendent, and ISBE prior to the end of June.

The current version of this year’s tentative amended budget shows an overall deficit of \$1,318,390. While a portion of this deficit is due to the planned expenditure of certain health/life/safety funds (\$275,500), the majority of the deficit is projected in the Education Fund (\$936,275). Superintendent Henry indicated that he was very concerned about this projected deficit, and believes the district will actually experience a significant deficit for Fiscal Year 2013, despite reasonable efforts to limit spending. The current version of the tentative amended budget retains the previous assumption that the State of Illinois will make two (2) of the FY13 quarterly MCAT payments by June 30, 2013.

The budget represents an educated “guess” about the District’s financial revenues and expenditures for the year, and should be viewed as a “work-in-progress” until the June adoption. Both the revenue side and expenditure side of the budget can experience unforeseeable reductions or increases that are not predictable. (The revenue side of the budget has been prepared using the assumption listed above.)

As has been discussed for several years, officials at the Illinois State Board of Education who “rate” the financial health of school districts recommend that districts carry at least six (6) months of unencumbered cash in operating funds. Such a fund balance should help the district to achieve the highest level of financial ranking available from ISBE, although the district’s long-term indebtedness will have a marginal negative impact on such a rating. Based on the budget deficit projected for Fiscal Year 2013, Superintendent Henry expects the district’s ISBE financial profile score to go down.

5. At the regular April, 2013, board meeting, Superintendent Henry indicated that he would gather information about state-required school eye examinations. He presented a packet of information regarding school eye examinations for board review.
6. Immediately following this month's regular board meeting, the board is scheduled to conduct its reorganizational meeting following the April, 2013, board election. At the reorganizational meeting, the board will need to administer the oath of office, elect officers, appoint a recording secretary, district treasurer, and FJSPED Governing Board member, and set the date/time of regular board meetings. All of these items are reflected on the meeting agenda for the special meeting.
7. As of this writing, the following Fiscal Year 2013 payments are due & payable to the school district:

<b>Categorical Payments</b>	<b>Amount Due</b>	<b>Voucher Date</b>	<b>Regular Payment Date</b>	<b>Date Paid*</b>
<b>Special Education: Personnel</b>	\$23,176.75	9/24/2012	9/30/2012	01/08/2013
	\$23,176.75	12/19/2012	12/30/2012	03/26/2013
	\$23,176.75	03/26/2013	3/30/2013	04/29/2013
	\$23,176.75		6/20/2013	
<b>Special Education: Extraordinary</b>	\$25,577.10	9/24/2012	9/30/2012	01/08/2013
	\$25,577.10	12/19/2012	12/30/2012	03/26/2013
	\$25,577.10	03/26/2013	3/30/2013	04/30/2013
	\$25,577.10		6/20/2013	
<b>Transportation: Regular</b>	\$50,125.99	9/24/2012	9/30/2012	01/17/2013
	\$49,831.27	12/19/2012	12/30/2012	03/26/2013
	\$49,831.27	03/26/2013	3/30/2013	04/30/2013
	\$49,831.27		6/15/2013	
<b>Transportation: Special Education</b>	\$15,976.88	9/24/2012	9/30/2012	01/08/2013
	\$15,994.01	12/19/2012	12/30/2012	03/25/2013
	\$15,993.18	03/26/2013	3/30/2013	04/29/2013
	\$15,993.17		6/15/2013	
<b>Driver Education</b>	\$2,119.24	9/25/2012	9/30/2012	01/09/2013
	\$2,119.24	12/19/2012	12/31/2012	04/02/2013
	\$2,119.24	03/26/2013	3/31/2013	
	\$2,119.24		6/30/2013	
<b>Total</b>	<b>\$467,069.40</b>			

\*Total payments to date: \$350,252.63 (74.99% of payments due for FY13)

Other state payments due & payable:

- DHS Teen REACH Grant Program: \$6,725.57

**Grand Total of Outstanding Fiscal Year 2013 State Payments: \$123,542.34**

8. Superintendent Henry presented the following reports and/or newsletters for board review:
  - Alliance Legislative Report (#98-15)

9. Superintendent Henry informed the board members that the Regional Office of Education has completed the annual Health-Life-Safety inspection. He reported that the district has made acceptable progress regarding the upgrades that were mandated from last year's inspection.
10. Superintendent Henry indicated that there have been some inquiries regarding the role of the superintendent and how the superintendent's relationship to the board operates. He explained that his role is to be the superintendent for all board members as a whole and the district's constituents. He indicated that if there ever was a dispute among the board members, the superintendent's role is to execute the will of the majority. He encouraged board members to let him know if they have questions or concerns.
11. Superintendent Henry also informed the board that the electric bill and the monthly transportation bill have not yet been received. According to board policy, the District Treasurer will issue payment for recurring bills and report to the board in the following month.

### **CONSENT AGENDA**

A motion was made by Kelly and seconded by Jones approving the minutes of the previous meeting: April 8, 2013 (Regular Meeting); Treasurer's report; the bills in the amount of \$213,736.77 and salaries in the amount of \$375,482.28; approval of the 2012-2013 Final Public School Calendar; approval of the Educational Affiliation Agreement Between Sesser-Valier Community Unit School District No. 196 and Board of Trustees of Southern Illinois University; authorization for Superintendent or designee to seek milk & bread bids for 2013-2014 school year; authorization for Superintendent or designee to apply for state, federal, and/or private grants; and approval of school improvement plans (Sesser-Valier Elementary School; Sesser-Valier Junior High School; and Sesser-Valier High School).

Roll call voting was as follows:

Yeas: Bauman, Gore, Hicks, Jones, Kelly, Robbins, Stacey

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

**APPROVAL OF SCHOOL MAINTENANCE GRANT APPLICATION (VARIOUS PROJECTS):** A motion was made by Jones and seconded by Stacey to approve an ISBE school maintenance grant application for various projects, as presented.

Roll call voting was as follows:

Yeas: Gore, Hicks, Jones, Kelly, Robbins, Stacey, Bauman

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**AUTHORIZATION OF 2012-2013 TENTATIVE AMENDED DISTRICT BUDGET:** A motion was made by Stacey and seconded by Bauman to authorize the tentative amended district budget for 2012-2013, as presented.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**SCHEDULING OF BUDGET HEARING FOR 2012-2013 AMENDED DISTRICT BUDGET (JUNE 10, 2013, AT 5:25 PM):** A motion was made by Kelly and seconded by Stacey to schedule a hearing regarding the 2012-2013 amended district budget for June 10, 2013, at 5:25 PM.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**CLOSED SESSION:** At 5:58 PM, a motion was made by Kelly and seconded by Bauman to enter into closed session for the purpose of discussing the following exceptions to the Open Meetings Act:

- a. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1), as amended by P.A. 93-57)
- b. Student disciplinary cases (5 ILCS 120/2(c)(9))

Roll call voting was as follows:

Yeas: Kelly, Robbins, Stacey, Bauman, Gore Hicks, Jones

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**RECONVENE FROM CLOSED SESSION:** At 7:10 PM, a motion was made by Bauman and seconded by Kelly to reconvene from closed session.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

**NEW BUSINESS (PERSONNEL)**

EMPLOYMENT OF HIGH SCHOOL SPANISH TEACHER (TEMPORARY) FOR 2012-2013 SCHOOL YEAR (EDMONDS, CAITLIN): A motion was made by Jones and seconded by Bauman to employ Caitlin Edmonds as a High School Spanish Teacher, retroactive to March 19, 2013, for the balance of the 2012-2013 school year and to terminate her employment at the conclusion of said school year.

Board members discussed their intent to not “un-do” previous board dismissal actions, but to temporarily appoint a teacher to finish the school year.

Roll call voting was as follows:

Yeas: Stacey, Bauman, Gore, Hicks, Jones, Kelly, Robbins

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

EMPLOYMENT OF HIGH SCHOOL MATHEMATICS TEACHER (EMLING, MEREDITH): A motion was made by Kelly and seconded by Robbins to employ Meredith Emling as a High School Mathematics Teacher for the 2013-2014 school year, subject to her presentation of appropriate certification and successful completion of a required, fingerprint-based criminal background check.

Roll call voting was as follows:

Yeas: Gore, Hicks, Jones, Kelly, Robbins, Stacey, Bauman

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

EMPLOYMENT OF JUNIOR HIGH SCHOOL/HIGH SCHOOL ENGLISH/LANGUAGE ARTS TEACHER (PRIEBE, KAYLA): A motion was made by Bauman and seconded by Kelly to employ Kayla Priebe as a Junior High School/High School English/Language Arts Teacher for the 2013-2014 school year, subject to her presentation of appropriate certification.

Roll call voting was as follows:

Yeas: Hicks, Jones, Kelly, Robbins, Bauman, Gore

Nays: Stacey

There being six (6) yeas and one (1) nay, the president declared that the motion carried.

EMPLOYMENT OF EXTRACURRICULAR COACH(ES) AND/OR SPONSOR(S): A motion was made by Jones and seconded by Kelly to employ the following extracurricular coaches:

- HS Football Assistant Coach: Andy Janello

- HS Boys' Basketball Head Coach: Shane Garner
- HS Boys' Basketball Assistant Coach: Brian Laur

Roll call voting was as follows:

Yeas: Jones, Kelly, Robbins, Stacey, Bauman, Gore, Hicks

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

APPROVAL OF TEACHING ASSIGNMENTS FOR 2013-2014 (WILLIAMS, JODY): A motion was made by Stacey and seconded by Jones to transfer Jody Williams to a 3<sup>rd</sup> Grade teaching position for the 2013-2014 school year.

Roll call voting was as follows:

Yeas: Kelly, Robbins, Stacey, Bauman, Gore, Hicks, Jones

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

ACKNOWLEDGE AND/OR APPROVAL OF EMPLOYEE RESIGNATION (JANELLO, ERIN: JH VB COACH): A motion was made by Hicks and seconded by Bauman to acknowledge the following employee resignation:

- JHS Girls' Volleyball Coach: Erin Janello

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

POSTING OF POSITIONS: A motion was made by Jones and seconded by Stacey to post the following positions:

- JHS Girls' Volleyball Coach

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

## **OTHER BUSINESS**

Superintendent Henry presented the Official Canvass for the April 9, 2013 Consolidated Election. The result of the canvass is the election of the following as board members: Brent Loucks, Roger Hicks, Glenn D. Gulley, and Donald E. Robbins, Jr.



Superintendent Henry and Board President Chris Gore presented Tina Bauman and Jon Jones plaques in recognition of their service to the district.


**ADJOURNMENT:** A motion was made by Jones and seconded by Bauman to adjourn.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

The meeting adjourned at 7:15 PM.

**CERTIFICATION OF MINUTES**

The above-listed account of the regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196, held on Monday, May 6, 2013 at 5:30 PM, is, to the best of my knowledge, a true and accurate account of the aforementioned meeting.

  
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Board President

  
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Board Secretary