

**MINUTES OF REGULAR MEETING
BOARD OF EDUCATION
SESSER-VALIER COMMUNITY UNIT SCHOOL DISTRICT NO. 196
SEPTEMBER 12, 2011
5:30 PM**

CALL TO ORDER

A regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196 was held at the K-12 complex at 5:30 PM on Monday, September 12, 2011. Prior to the start of the meeting, Chris Gore led the board in prayer and Tina Bauman led the Pledge of Allegiance. The meeting was called to order by President Chris Gore.

ROLL CALL

Secretary Eubanks called the roll with the following result:

Members Present: Bauman, Gore, Hicks, Jones, Kelly, Robbins, Stacey

Members Absent: None

Staff Present: J. Henry, W. Choate, V. Eubanks, T. Witcher

Visitors Present: Doug Ess, Glass & Shuffett, LTD (District Auditing Firm)

PUBLIC COMMENT & CORRESPONDENCE

Superintendent Henry presented a thank you letter from Tammy Roberts for the board's expression of sympathy at the loss of her father and a report from the Regional Superintendent listing the amount of monies sent to the district in FY11.

President Gore asked for any visitors' comments. None were forthcoming.

REPORTS

ANNUAL FINANCIAL REPORT: Superintendent Henry recognized Doug Ess and asked Mr. Ess to present the district audit information for Fiscal Year 2011. Mr. Ess presented the audit to the board. He then thanked the board for giving Glass & Shuffett the opportunity to serve the district.

SEA: No report.

LABORERS' LOCAL 773: No report.

CUSTODIAL & MAINTENANCE SUPERVISOR: Terry Witcher, Maintenance Supervisor, informed the board that the roof project is substantially complete. Discussion followed regarding stress cracks in the walls close to windows and handicap-accessible swings.

K-8 PRINCIPAL: Mr. Choate, High School Principal, presented the Elementary/JH report to the board due to the absence of Mrs. Logsdon, Elem/JH Principal. The report included the following: Trust fund, enrollment information, upcoming activities, and the elementary/junior high field trip requests (out-of-state and/or overnight). The most recent S-V Happenings was presented to the board.

H.S. PRINCIPAL: Mr. Choate, High School Principal, presented information regarding the following to the board: Trust fund, enrollment, results of the FFA Horse Judging Competition, upcoming calendar entries, professional development activities for teachers, and the high school field trip requests (out-of-state and/or overnight).

SUPERINTENDENT: Mr. Henry, Superintendent, presented the following information to the board:

1. The consent agenda for this month's meeting includes the following additional item(s):

- Approval of the district audit for Fiscal Year 2011;
- Approval of the district budget for Fiscal Year 2012;
- Approval of the 2011-2012 Applications for Recognition of Schools;
- Approval of the 2011-2012 General Motors Vehicle Loan Agreement;
- Approval of the 2011-2012 out-of-state and/or overnight field trip requests.

2. Board members received the initial budget summary as a part of the board packet. As a reminder, the tentative initial budget should be adopted in September, and filed with the county clerks, regional superintendent, and ISBE prior September 30th.

This year's initial budget shows an overall deficit of \$1,403,830, of which \$797,450 is attributable to planned health/life/safety bond expenses (bond revenue was received in Fiscal Year 2011; the remaining bond proceeds are budgeted for expense during Fiscal Year 2012).

Two items that are noteworthy are as follows:

1. The district will not receive all ISBE mandated categorical payments on-time (if at all);
2. The district expects to receive less General State Aid (due to state proration and declining ADA) and Corporate Personal Property Replacement Tax in Fiscal Year 2012 than it did in Fiscal Year 2011.

The "bottom-line" listed above could still change, subject to the Governor's emergency budget authority to reduce budget line items and unpredictable action of the Illinois General Assembly.

The budget represents an educated "guess" about the District's financial revenues and expenditures for the year. Both the revenue side and expenditure side of the budget can experience unforeseeable reductions or increases that are not predictable. (The revenue side of the budget has been prepared using the assumption that the State of Illinois will not pay and/or reimburse the school district's mandated categorical programs on-time, as scheduled).

As has been discussed the past four (4) years, officials at the Illinois State Board of Education who "rate" the financial health of school districts recommend that districts carry at

least six (6) months of unencumbered cash in operating funds. Such a fund balance should help the district to achieve the highest level of financial ranking available from ISBE, although the district's long-term indebtedness will have a marginal negative impact on such a rating.

3. Mr. Henry presented the annual Administrator Salary and Compensation Report for public dissemination, submission to the regional office of education, and for posting on the district's website.
4. As was discussed during the regular June, 2011, board meeting, the district is currently moving forward with the district's architect on the following proposed health/life/safety projects:
 - Walk-in Freezer Cooling Unit Replacement (mechanical only)
 - Walk-in Cooler Cooling Unit Replacement (mechanical only)
 - Junior High/High School Carpet/Flooring Replacement
 - Old Gym Roof Repair and/or Replacement
 - Football Field Light Replacement
 - Security Camera System Replacement

It is expected that amendments to the district's health/life/safety survey will be ready for board approval later this fall, and that the district will be ready to receive bids, when required, on the projects after the HLS amendments are approved by ISBE. The goal is to structure the projects for completion during Summer, 2012.

5. As of this writing, the following Fiscal Year 2011 payments are due & payable to the school district:

Categorical Payments	Amount Due	Voucher Date	Regular Payment Date	Date Paid*
Special Education: Personnel	\$24,665.00	9/27/2010	9/30/2010	3/11/2011
	\$24,665.00	12/27/2010	12/30/2010	5/24/2011
	\$24,665.00	3/28/2011	3/30/2011	7/22/2011
	\$24,665.00	6/16/2011	6/15/2011	
Special Education: Extraordinary	\$28,075.33	9/27/2010	9/30/2010	3/17/2011
	\$28,075.33	12/27/2010	12/30/2010	6/17/2011
	\$28,075.33	3/28/2011	3/30/2011	8/2/2011
	\$28,075.33	6/16/2011	6/15/2011	
Transportation: Regular	\$51,065.20	9/27/2010	9/30/2010	3/16/2011
	\$49,398.73	12/27/2010	12/30/2010	6/16/2011
	\$52,035.94	3/28/2011	3/30/2011	7/29/2011
	\$52,035.93	6/16/2011	6/15/2011	
Transportation: Special Education	\$13,594.80	9/27/2010	9/30/2010	3/15/2011
	\$13,594.80	12/27/2010	12/30/2010	6/14/2011
	\$13,594.80	3/28/2011	3/30/2011	7/26/2011
	\$13,594.80	6/16/2011	6/15/2011	
Total	\$469,876.32			

**Total payments to date: \$351,505.26 (74.8% of due-to-date)*

At this time, the following additional state payments are due & payable to our school district:

- Driver Education: \$5,784.42
- Teen REACH After-School Program: \$2,423.04
- **Total:** **\$8,207.46**

Grand Total of Outstanding Fiscal Year 2011 State Payments: \$126,578.52

CONSENT AGENDA

A motion was made by Jones and seconded by Stacey approving the minutes of the previous meeting: August 8, 2011 (Regular Meeting); Treasurer's report; bills in the amount of \$256,058.10 and salaries in the amount of \$308,895.98; approval of the district audit for Fiscal Year 2011; approval of the district budget for Fiscal Year 2012; approval of the 2011-2012 ISBE Applications for Recognition of Schools; approval of the 2011-2012 General Motors Vehicle Loan Agreement; approval of 2011-2012 out-of-state and/or overnight field trip requests (Sesser-Valier Elementary/Junior High School); and approval of the 2011-2012 out-of-state and/or overnight field trip requests (Sesser-Valier High School), as presented.

Roll call voting was as follows:

Yeas: Bauman, Gore, Hicks, Jones, Kelly, Robbins, Stacey

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

OLD BUSINESS

None

NEW BUSINESS

INCREASE OF DISTRICT UMBRELLA LIABILITY INSURANCE COVERAGE: Following a discussion regarding the possible need to increase the district's excess (umbrella) liability insurance coverage, Superintendent Henry recommended that the board act to increase the excess liability coverage to \$10,000,000. A motion was made by Jones and seconded by Kelly to approve an increase in the district's excess (umbrella) liability insurance to \$10,000,000.

Roll call voting was as follows:

Yeas: Gore, Hicks, Jones, Kelly, Robbins, Stacey, Bauman

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

ACCEPTANCE OF BID FOR SALE OF DISTRICT FLEET VEHICLE: A motion was made by Stacey and seconded by Robbins to accept the bid of \$850.00 for the 1997 White Ford Aerostar Van from Jason Gunter and to authorize the district superintendent or his designee to complete the sale and transfer of ownership of the aforementioned vehicle.

Roll call voting was as follows:

Yeas: Hicks, Jones, Kelly, Robbins, Stacey, Bauman, Gore

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

OLD BUSINESS (PERSONNEL)

EMPLOYMENT OF NON-CERTIFIED SPECIAL EDUCATION EXTRAORDINARY CARE AIDE (BURZYNSKI, CORTNEY): A motion was made by Jones and seconded by Stacey to employ Cortney Burzynski as a non-certified special education extraordinary care aide, subject to her successful completion of a required, fingerprint-based criminal background check, retroactive to August 19, 2011.

Roll call voting was as follows:

Yeas: Jones, Kelly, Robbins, Stacey, Bauman, Gore, Hicks

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

NEW BUSINESS (PERSONNEL)

EMPLOYMENT OF TEEN REACH GRANT COORDINATOR (MIKULAY, MARK): A motion was made by Kelly and seconded by Bauman to employ Mark Mikulay as an extra-duty Teen REACH Grant Coordinator and to set the annual stipend for said position at no more than \$7,400 (including TRS), subject to grant requirements and any subsequent amendments, cancellations, or suspensions of the grant program.

Roll call voting was as follows:

Yeas: Kelly, Robbins, Stacey, Bauman, Gore, Hicks, Jones

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

EMPLOYMENT OF TEEN REACH GRANT ASSISTANT COORDINATOR (METCALF, RICK): A motion was made by Jones and seconded by Stacey to employ Rick Metcalf as an extra-duty Teen REACH Grant Assistant Coordinator and to set the annual stipend for said position at no more than \$5,000 (including TRS), subject to grant requirements and any subsequent amendments, cancellations, or suspensions of the grant program.

Roll call voting was as follows:

Yeas: Robbins, Stacey, Bauman, Gore, Hicks, Jones, Kelly

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

APPROVAL OF EMPLOYEE MATERNITY LEAVE (KELLERMAN, BRITTNIE): A motion was made by Bauman and seconded by Stacey to approve the maternity leave request of Brittnie Kellerman.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared the motion carried.

APPROVAL OF REND LAKE COLLEGE COOPERATIVE PROGRAM STUDENT (HICKS, DUSTIN): A motion was made by Kelly and seconded by Jones to approve the following individual as a Rend Lake College Cooperative Work-Study Program student:

- Dustin Hicks

Roll call voting was as follows:

Yeas: Gore, Hicks, Jones, Kelly, Robbins, Stacey, Bauman

Nays: None

There being seven (7) yeas and zero (0) nays, the president declared that the motion carried.

APPROVAL OF VOLUNTEER EXTRACURRICULAR COACH(ES) AND/OR SPONSOR(S): A motion was made by Jones and seconded by Stacey to approve the following extracurricular volunteer assistant coaches and/or sponsors:

- JHS Boys Basketball: Clark Lance, TJ Eubanks
- JHS Girls Basketball: Ashleigh Miler, Sarah Urban

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared the motion carried.

APPROVAL OF VOLUNTEER EXTRACURRICULAR CERTIFIED ATHLETIC TRAINER:

A motion was made by Kelly and seconded by Stacey to approve the following volunteer extracurricular certified athletic trainer:

- Don Robbins, Jr.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared the motion carried.

OTHER BUSINESS: Superintendent Henry reminded board that the next month's regular board meeting will be held the third Monday due to the Columbus Day Holiday falling on the second Monday. He also reminded the bargaining committee that there was a bargaining session scheduled for September 13, 2011. Superintendent Henry also informed the board that board members Donnie Robbins, Chris Gore, and Carroll Kelly will be doing a presentation at the board conference on board goal-setting. Donnie Robbins asked for discussion regarding the employment of a foreign language teacher. Discussion followed regarding the importance to college-bound students, possible options available to offer to the students, and the status of the foreign language grant team meetings.

ADJOURNMENT: A motion was made by Hicks and seconded by Stacey to adjourn.

Voting was as follows: All voted yea. There being seven (7) yeas and zero (0) nays, the president declared the motion carried.

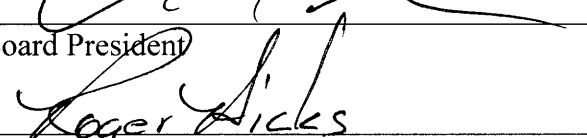
The meeting adjourned at 6:32 PM.

CERTIFICATION OF MINUTES

The above-listed account of the regular meeting of the Board of Education of Sesser-Valier Community Unit School District No. 196, held on Monday, September 12, 2011 at 5:30 PM, is, to the best of my knowledge, a true and accurate account of the aforementioned meeting.



Board President



Board Secretary

**MINUTES OF PUBLIC HEARING
REGARDING THE 2011-12
SESSER-VALIER COMMUNITY UNIT SCHOOL DISTRICT #196
BUDGET**

SEPTEMBER 12, 2011

A public hearing regarding the 2011-2012 Sesser-Valier CUSD #196 district budget was held at 5:25 PM in the high school library on Monday, September 12, 2011. The hearing was called to order by Superintendent Jason Henry.

Members Present: Bauman, Gore, Hicks, Jones, Kelly, Robbins, Stacey

Members Absent: None

Staff Present: J. Henry, W. Choate, V. Eubanks, T. Witcher

Visitors Present: Doug Ess, Glass & Shuffett, LTD (District Auditing Firm)

Mr. Henry presented the 2011-2012 budget indicating that there were adjustments from the tentative budget presented at the August, 2011, board meeting. Adjustments made involved the decrease in the General State Aid projection, reduction in the estimated revenue for the CPP tax, and some minor adjustments in expenses.

Mr. Henry indicated that he did not expect the deficit to be as much as indicated by the initial budget, but reminded board members that state payments are uncertain, especially during this difficult financial time.

Mr. Henry asked for any other questions, and there were none forthcoming. He indicated the adoption of the budget was on the consent agenda of the regular board meeting to follow.

Mr. Henry closed the hearing at 5:30 PM.

CERTIFICATION OF MINUTES

The above-listed account of the public hearing of the Board of Education of Sesser-Valier Community Unit School District No. 196, held on Monday, September 12, 2011 at 5:25 PM, is, to the best of my knowledge, a true and accurate account of the aforementioned meeting.



Board President



Board Secretary